



"Work is Worship"
Deshbhakt Babasaheb Bhausaheb Khanjire Shikshan Sanstha's
NIGHT COLLEGE OF ARTS AND COMMERCE, ICHALKARANJI.

Re-accredited by NAAC "B++" Grade

Affiliated to Shivaji University, Kolhapur

18/324, the Ichalkaranji Industrial Estate, Ichalkaranji- 416115. Tal-Hatkanangle Dist. Kolhapur (M.S.) INDIA



Date: 30/04/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year-2023-24)

Meeting Notice

All the members of Internal Quality Assurance Cell-IQAC are informed hereby that a meeting of IQAC is going to be held on Saturday, 04/05/2024 at 5.00 pm in IQAC chamber. All the members are requested to attend the same and share your ideas for quality enhancement of the institution.

Dr. Ravikiran Kore

(Coordinator, IQAC),
IQAC - Coordinator,

Night College of Arts and Commerce,

Ichalkaranji

Chairperson
Principal


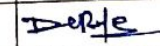
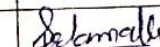


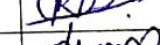
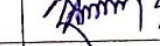

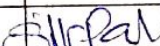
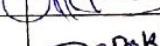


Night College of Arts & Commerce
Ichalkaranji - 416 115.

- Agenda of the Meeting**
- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 02/12/2023.
- Agenda No.2:** To take review of submission of AQAR-2022-23.
- Agenda No.3:** To take review of student's participation in various sports competition, cultural events and activities organized by all departments and gymkhana committees.
- Agenda No.4:** To take note of organization of State level, National level Workshop, Seminar, sport competition etc.
- Agenda No.5:** To take review of meetings of Alumni Association and Parent Teacher Association for the year 2023-24.
- Agenda No.6:** To take review of work done for slow and advanced learners.
- Agenda No.7:** To take note of mentorship scheme for personal and career counseling.
- Agenda No.8:** To take note of activities conducted on cross cutting issues.
- Agenda No.9:** To take review of work done under proposed best practices



- Agenda No.10:** To take note on requirement and purchase of equipment's and physical facilities in institute in current academic year.
- Agenda No.11:** To take note of e-content developed by faculties in their respective subject.
- Agenda No.12:** To take note of the programs conducted by various departments on various genders sensitive issues.
- Agenda No.13:** To take note about the Green Audit and Energy Audit conducted for the year 2023-24
- Agenda No.14:** To take review of online programs conducted by ISRO- IIRS Nodal Center of Night College, Ichalkaranji in the academic year 2023-24.
- Agenda No.15:** To take review of MOU assigned by various departments in Academic Year-2023-24.
- Agenda No.16:** To collect the required documents from all Departments and Gymkhana Committees for preparation and submission of AQAR 2023-24.
- Agenda No.17:** Any other issue with permission of chairperson

IQAC Member List

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
4	Dr. M. R. Mundkar	Teachers' Representative	
3	Dr. R. V. Sapkal	Teachers' Representative	
5	Dr. G. B. Khandekar	Teachers' Representative	
6	Shri. Pravin Prakash Khanjire	Management Representative	
7	Shri. S. N. Patel	Office Superintendent	
8	Mr. Deepak Pandurang Patil (B. A. III)	Student's Representative	
9	Shri. Ramchandara Nimankar	Alumni Representative	
10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	



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Date: 04/05/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year-2023-24)

The meeting of IQAC was held on Saturday, 04/05/2024 at 5.00 pm in IQAC chamber.
The following members of the cell were present for the meeting.




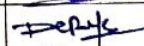


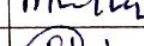

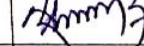

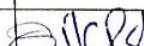
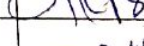



Dr. Ravikiran Kore
(Coordinator, IQAC)


Chairperson
Principal

Night College of Arts and Commerce,
Ichalkaranji

Night College of Arts & Commerce
Ichalkaranji - 416 115.

IQAC Meeting Attendance

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
4	Dr. M. R. Mundkar	Teachers' Representative	
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10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	

The Chairperson Dr. P. D. Nare welcomed the IQAC members. Dr. R. L. Kore IQAC - Coordinator presented a review.





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Date: 04/05/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year-2023-24)

Minutes of the Meeting

The following is an account of the minutes taken at the IQAC meeting held in the IQAC chamber on Saturday, 04/05/2024 at 5.00 pm. The detailed discussion as per agenda and resolutions passed in the meeting are as follow:

- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 02/12/2023.
- Resolution No.1:** Proceedings of previous meeting dated 02/12/2023 was read out by Dr. R. L. Kore and with consent of all members of the cell, the proceeding was confirmed unanimously.
- Agenda No.2:** To take review of submission of AQAR-2022-23.
- Resolution No.2:** AQAR-2022-23 as per prescribed format and guidelines given by NAAC was successfully uploaded on NAAC website on 27th February 2024.
- Agenda No.3:** To take review of student's participation in various sports competition, cultural events and activities organized by all departments and gymkhana committees.
- Resolution No.3:** It was observed that student's participation in various sports competition, and activities organized by all departments and gymkhana committees was satisfactory. However, there was need to improve student's participation in extension activities & cultural events. Hence, it was resolved to increase student's participation in extension activities & cultural events.
- Agenda No.4:** To take note of organization of State level, National level Workshop, Seminar, sport competition etc.



Resolution No.4: In the first term of academic year 2023-24 following workshop, seminar was organized by various departments. Workshop on “**Academic Bank of Credits (ABC)**” was organized by IQAC & Staff Academy Committee on 03/08/2023. “**Demonstration / Mock Drill of Fire Fighting Equipment and Fire Extinguisher**” was organized on the occasion of International Day for Disaster Reduction by Department of Geography & IQAC on 13/10/2023. Workshop on “**Scholarship Portal**” was organized by Student Development Cell & Equal Opportunity Cell was organized on 08/12/2023. In the second term of academic year 2023-24 following workshop, seminar was organized by various departments. **National Level Poetry Recitation Competition** was organized by Department of Marathi on 27th February 2024. One day State-level workshop on the theme of “**Empowerment of Women & Challenges Ahead**” was organized by Women Cell of NCI on 08th March 2024. One day workshop on the theme of “**Disaster Management**” was organized by department of Commerce under Lead College scheme on dated 13/01/2024. One day workshop on the theme of “**Importance of Biodiversity & Wildlife Conservation**” was organized by Department of Geography under Lead College scheme on dated 19/01/2024. **Shivaji University Team Combined Practice camp for Maharashtra State Inter-University Kabaddi Tournament** was organized by Department of Physical education & Sport from 23/01/2024 to 02/02/2024.

Agenda No.5: To take review of meetings of Alumni Association and Parent Teacher Association for the year 2023-24.

Resolution No.5: Alumni Meet was organized by Alumni Association on 16/04/2024 for strengthening the relationship between all stakeholders of the institute. Meeting of Parent Teacher Association was organized on dated 21/03/2024 for strengthening the relationship between parent and teacher.

Agenda No.6: To take review of work done for slow and advanced learners.

Resolution No.6: All the departments conducted extra remedial classes for slow learners and extra coaching classes to advanced learners as per time table prepared by



each department. It was decided to intensify efforts taken by all departments for the development of slow and advanced learners in next academic year also.

Agenda No.7: To take note of mentorship scheme for personal and career counseling.

Resolution No.7: Mentorship scheme was successfully implemented for counseling students as per their personal problems and career goals. Near about 35 students for each faculty members were allotted. Each mentor remained in contact with all allotted students throughout the year and provided guidance to students as per their requirements.

Agenda No.8: To take note of activities conducted on cross cutting issues.

Resolution No.8: All departments conducted various activities like special lecture program, Seminar, workshop etc. on cross cutting issues given in prescribed syllabus. Some important activities like lecture program on World Ozone Day: Montreal Protocol: Fixing the Ozone Layer and Reducing Climate Change on 15/09/2023, National Education Policy NEP-2020 on 28/07/2023, New Education Policy: Challenges & Opportunities on 03/02/2024, Group Reading of Indian Constitution Preamble on 26/11/2023, Mental Health on 10/10/2023, Social Issue & Social Movements in India on 30/11/etc. It was decided to conduct more such activities on cross cutting issues in next academic year also.

Agenda No.9: To take review of work done under proposed best practices

Resolution No.9: Following two best practices were selected for the year 2023-24 and work done under these best practices was as below: 1) **Environment Consciousness with Eco-friendly College Campus-** Lecture program, workshop, camp on various topic related to environmental awareness were organized by various departments e.g. lecture program on World Ozone Day: Montreal Protocol: Fixing the Ozone Layer and Reducing Climate Change on 15/09/2023, One day workshop on the theme of "Importance of Biodiversity & Wildlife Conservation" on 19/01/2024, Bicycle Rally on 26/08/2023, Tree Plantation in college campus on 09/08/2023, Tree Plantation at NSS- Adopted Village Khotwadi on 11/08/2023, reels &



Short-Video Making Competition on 22/03/2024, Poster presentation on the occasion of Jal Jagruti Saptah on 22/03/2024, Cleanliness Drive at Indira Gandhi Civil Hospital on 27/09/2023 etc. **2) Nurturing Social Responsibility among Student through Extra-Curricular and Extension Activities-** Lecture program, workshop, camp on various topic related to nurturing social responsibility among Student were conducted by various departments e.g. Aids Awareness Rally on 01/12/2023, food Donation to Navchaitanya Children's Home Ichalkaranji on 01/12/2023, Health Checkup camp on 13/10/2023, Cleanliness camp in college campus on 02/10/2023, Cleanliness Drive at Indira Gandhi Civil Hospital on 27/09/2023, Minority Rights Day on 18/12/2023 etc.

Agenda No.10: To take note on requirement and purchase of equipment's and physical facilities in institute in current academic year.

Resolution No.10: Following major equipment's were purchased in the academic year 2023-24, Viz.: LCD/LED Monitor/PC-04, Projector-01, Sound system-01, Office Table-02, and number of sport / gym equipment's.

Agenda No.11: To take note of e-content developed by faculties in their respective subject.

Resolution No.11: All the faculty have prepared PPT as per syllabus and used it regularly in lectures. Some faculties have prepared blog and developed YouTube Chanel also which is helpful for students for better understanding of the topic. It was resolved to make compulsion for all faculties to develop such e-content and use it in regularly in teaching learning process.

Agenda No.12: To take note of the programs conducted by various departments on various genders sensitive issues.

Resolution No.12: Women cell organized various events on gender sensitive issues, e.g. Health Checkup camp for girls on 13/10/2023, Food, Rangoli and Mehendi Competition on the occasion of Annual Function Day on 10 & 11/01/2024, One day State-level workshop on the theme of "Empowerment of Women & Challenges Ahead" on 08th March 2024. It was resolved to organize more specific activities related with gender issue in next year.



Agenda No.13: To take note about the Green Audit and Energy Audit conducted for the year 2023-24

Resolution No.13: Green Audit and Energy Audit was conducted in the previous academic year 2022-23. It was unanimously decided to conduct such audit once in three years only. Therefore, the Green Audit and Energy Audit was not conducted in the year 2023-24.

Agenda No.14: To take review of online programs conducted by ISRO- IIRS Nodal Center of Night College, Ichalkaranji in the academic year 2023-24.

Resolution No.14: Our institute got permission from IIRS (Indian Institute of Remote Sensing) Deharadun to work as a Network Institute / Nodal Center of IIRS on dated 9th October 2023. IIRS Nodal Center in our institute was inaugurated 30/10/2023. It provided an opportunity to conduct IIRS Outreach Program, live & Interactive courses at our Institute. In the academic year 2023-24 following IIRS online courses made available by our nodal center for the students. 1) Remote Sensing based data Analytics in Agriculture on 26th October 2023. 2) RS and GIS Applications in Natural Resource Management from 06th November to 17th November 2023. 3) Overview of Geo-computation and Geo-web Services from 30th October to 03rd November 2023.

Agenda No.15: To take review of MOU assigned by various departments in Academic Year-2023-24.

Resolution No.15: In the academic year 2023-24 Department of Geography, Department of Sociology, Department of Psychology, Department of Political Science and Department of Urdu assigned MOU with Departments & Organization of their respective field. It was decided to give intimation to all remaining departments who had not yet assigned MOU to assign MOU in the next Academic Year 2024-25.

Agenda No.16: To collect the required documents from all Departments and Gymkhana Committees for preparation and submission of AQAR 2023-24.

Resolution No.16: As per NAAC guidelines AQAR-2023-24 should be submitted on or before 31/12/2024, therefore, it was decided to collect all the required documents



from all Departments and Gymkhana Committees for preparation and submission of AQAR 2023-24 before the commencement of next academic year.

Agenda No.17: Any other issue with permission of chairperson

Resolution No.17: -

Adjournment: The meeting was adjourned by IQAC Chairperson after vote of thanks proposed by the Coordinator.


Dr. Ravikiran Kore
(Coordinator, IQAC)




Chairperson
Principal
Night College of Arts & Commerce
Ichalkaranji - 416 115.